

Rules of Selection
Economist – Economic Compartment at ELI-NP

Submission of the competition file:

The application folders must contain the following documents:

- a) Application form;
- b) Identity document;
- c) Curriculum Vitae;
- d) Activity report;
- e) Legalised copies of diplomas/ certificates and other documents certifying specialized courses;
- f) Legalised copies of employment record book, or employment certificates, attesting seniority in work;
- g) Legalised copy of birth certificate;
- h) Legalised copy of marriage certificate, if applicable;
- i) Criminal record certificate;
- j) Medical certificate issued by the family doctor;
- k) Two recommendations attesting the professional capacity and the moral probity.

The application folders shall be submitted until 19.06.2020, 16.30 at IFIN-HH headquarters, Human Resources Office, 30 Reactorului St., Măgurele Town, Ilfov County and by e-mail at human.resources@eli-np.ro

Additional information can be obtained at e-mail address human.resources@eli-np.ro.

The selection process for Economist position within the project is envisaged to take place in two stages, as follows:

Stage I – The pre-selection procedure, consisting in the analysis of the applications submitted and of the fulfilment of the requirements for professional training and competence, in relation to job requirements and the selection, by the Selection Committee, of the candidates to go through the second stage of the selection process;

Stage II – The interview of the candidates selected in the first stage with the members of the Selection Committee.

The candidates selected to go through the second selection stage shall have an interview with the members of the Selection Committee.

Evaluation of the candidates:

The evaluation of the candidates shall be made taking into account the application folders and the appraisal of the candidates during the interview, by applying the following algorithm in relation with a maximum score that may be awarded, namely 100 points:

- professional training and experience: 50 points;
- understanding of job duties and holding the necessary skills and abilities: 50 points.

The final score shall be calculated by adding up the points awarded for each of the 2 (two) abovementioned criteria and must be at least 70. The candidate who has obtained the highest score above the minimum score shall be declared “admitted” to fill the position.

The result of the competition shall be communicated to the candidates by the care of the Competition Committee.